

Board of Health

127 Hartwell Street, Suite 100
West Boylston, MA 01583

April 24, 2013 **Meeting Minutes**

Members present: Robert Barrell, Celia Hartigan, Beverly Salate and Lisa Henderson

Members absent: Alan Harris

Also Present: Kerry Clark and Steven Ward

Chairman Barrell convened the meeting at 7:05 p.m.

Meeting Minutes After review and upon motion of Mrs. Henderson and second of Mrs. Salate it was voted all in favor to approve the minutes of the April 10, 2013 Board of Health meeting.

Use of Town Counsel Letter from Town Administrator A letter from Town Administrator Gaumond dated April 17, 2013 regarding use of Town Counsel was acknowledged. In the letter Mr. Gaumond requests a conservative approach when seeking to deal with Town Counsel because of budget issues for the remainder of Fy13.

Town of West Boylston Goal Planning Document The Board acknowledged the 2013 Town of West Boylston Goal Planning Document provided by the Selectmen.

Sanitary Code at 11 Bowles Avenue Status An inspection was done at 11 Bowles Avenue on February 20, 2013 as the result of a tenant complaint. An Order Letter was sent to the property owner on February 22, 2013. A re-inspection was done at the property on April 19, 2013. At that inspection it was determined the conditions in apartment #5, where the complaint originated, have been brought up to code and is now habitable. A letter was sent to the property owner informing her of these results. The letter also states that the additional conditions outlined in the February 20, 2013 letter Re: 410.452: Safe Conditions, still exist and compliance is anticipated. These conditions specifically are peeling paint on the outside of the building. The Board will monitor activity at the property to ensure compliance.

Public Hearing Notice 223 Prescott Street, Septic Systems The Board acknowledged a Public Hearing Notice from the Conservation Commission regarding Request for Determination of Applicability for construction of four single family homes with septic systems at 23 Prescott Street in West Boylston. The hearing is scheduled for Monday, May 6, 2013 at 7:00 p.m. at Town Hall.

Attorney General's Vacant Properties Presentation Attorney Kiernan Reed in the office of the Attorney General is giving a presentation to Town employees regarding vacant and problem properties on May 22, 2013 at 7:00 p.m. Town Administrator Gaumond asked Mrs. Mard to send a letter to all Department heads announcing the presentation. That letter is in the agenda package.

Sewer Connection at 94 North Main Street Chairman Barrell informed the Board that he and Mrs. Mard had a discussion with Town Administrator Gaumond regarding the three family home at 94 North Main Street. This building is not connected to the public sewer because of a Zoning Board of Appeals decision. The decision was based on a 40B project scheduled to be built at that property. The agreement between the ZBA and the owner was the three family would be connected at the same time the 40B was built. The person who was going to do the 40B is no longer the owner of the property. The ZBA decision expires in October 2013. Mr. Gaumond suggested the Board inform the current owner of the mandatory sewer connection regulation and they will be required to connect when decision expires.

Central Region Homeland Security Evacuation Plan Mrs. Mard attended the April Department Head meeting where a representative of Central Mass Regional Planning Commission gave a presentation including documents regarding Municipal Evacuation Planning for Central Massachusetts. Maps were reviewed and routes were decided. A copy of the documents were in this agenda package.

Retrofit of Emergency Preparedness Trailer Region 2 Emergency Preparedness money is available to retrofit the trailer housed in West Boylston. The Town would be required to empty the trailer and deliver it to a location for the work. Mrs. Mard made this request of the Fire Department who agreed to handle it for the Board.

Tenant Complaint 38 Bowen Street The tenant at 38 Bowen Street made a request for a home inspection. The tenant is complaining that there is no tub or shower in the residence. Chairman Barrell and Mrs. Mard will do the inspection on Thursday, April 25, 2013 at 10:00 a.m.

Regionalization Update Steve Ward and Kerry Clark from CMRPHA explained an organization chart for the department. They informed the Board that Director Brindisi will be bringing the chart to City Manager O'Brien for input/approval.

Mr. Ward distributed a Robert Wood Johnson deliverable timeline document. He explained that this timeline must be met to continue receiving the grant. The goal is to achieve PHAB accreditation by January 1, 2015.

The 2012 Greater Worcester Region Community Health Improvement Plan (CHIP) booklet was distributed to the members. It was suggested that there be a public meeting, televised with the Selectmen to discuss the CHIP intent and progress to date.

The quotation from Innovative Document Imaging prepared for the Board was shared with Mr. Ward and Clark. Chairman Barrell explained the Boards goal for scanning and possibilities for achieving it for less than the quote states. There were two copies of the quote, Mr. Ward took one of them with him.

With no further business to come before the Board and upon motion of Mrs. Hartigan and second of Mrs. Salate it was voted all in favor to adjourn at 8:50 p.m.